



Referral Bonus

Program Guidelines:

- Referrals must submit your name upon application and/or interview.
- In the instance that two employees refer the same person, payouts will be based on who submitted their form first.
- Referrals must meet all employment criteria for selection. (Final selection of candidates is based upon the decision of Human Resources and hiring department management.)
- Candidates must be offered and accept a minimum .6 FTE position.
- RN referrals must have at least 1 year of experience as an RN/LPN/CNA.
- Only one referral bonus per hired employee. (In the event the same person is referred by more than one Riverside employee, the award will be based on the date the referral is received in Human Resources via application, interview, or this referral form.)
- Program may be adjusted or eliminated at any time at the sole discretion of Riverside.
- The referral bonus will be paid in two separate payments: the first half after the referred candidate has been employed for three months and the second half after the referred candidate has been employed after one year. Both employees (referring employee and referred employee) must be employed at the time of each payout. (All state and federal tax withholdings apply to bonus payouts.)

\$1,000


- RNs
- MTs & MLTs
- Behavioral Health Admissions
- Referral Specialists
- Clinical Case Managers
- Diagnostic Techs
- CT Techs
- MRI Techs
- Ultrasound Techs
- Radiology Assistants

\$750

- LPNs

\$500

- CNAs
- Nursing Assistants
- Lab Assistants



Referral Submission Form

Do you want us to contact your referral? Complete the section below and return to Human Resources. (Please Print)

Riverside Employee Name: _____

Department: _____

Date: _____ Phone: _____

Referral

Name: _____

Phone: _____

Email: _____