



Off Site Employee Logo wear Order Form

Instructions- Logo wear can now be ordered by email or phone. By email please send the following information to giftshop@rhc.net. By phone please leave a message at 815-935-7871 with the following information. You may choose payroll deduction OR credit card. Once processed your item(s) will be sent through inter-mail service. If your item does not fit, send it back with instructions as to a change of size or a refund. Items can be returned or exchanged within 30 days with the receipt that was sent with the merchandise. When possible, include an alternate color as log wear sells quickly.

First Name: _____ Last Name: _____

Phone #: _____ Department/Location: _____

Zip Code _____ Email: _____ Date _____

<u>Quantity</u>	<u>Item Description</u>	<u>Color</u>	<u>Size</u>	<u>Price</u>	<u>Items that can be substituted</u>
_____	What Family Feels Like T-shirt	Grey	_____	24.99	no alternate available
_____	Crewneck Sweatshirt S-2X	_____	_____	34.99	_____
_____	Crewneck Sweatshirt 3X-5X	_____	_____	49.99	_____
_____	Riverside T-shirt S-2X	_____	_____	19.99	_____
_____	Riverside T-shirt 3X – 5X	_____	_____	29.99	_____

Tax will be added and shown on your final receipt.

**We also have other items available. Feel free to call or email your size and inquiry to us, and we will let you know what we offer.

CHOOSE ONE

A. PAYROLL DEDUCTION-
Employee Number: _____

B. CREDIT CARD-
CardNumber _____
Expiration Date _____ 3 digit code _____