

Open Enrollment 2024

Enrollment Period is Oct 24th through Nov 13th, 2023

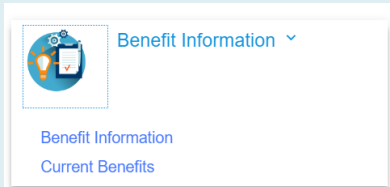
How to Enroll

The Infor Employee Self-Service Portal [InforESS] is the tool available to employees to enroll in benefits.

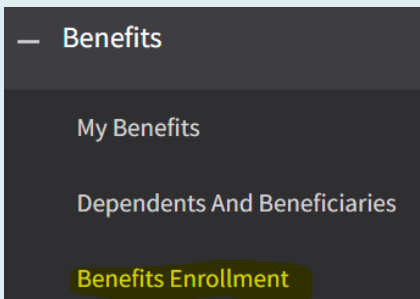


For benefit information details, hover over the “Benefit Information” icon and choose...

- *Benefit Information* for plan details, videos and more.
- *Current Benefits* to view your current enrollment



Once you’ve reviewed all the information and are ready to enroll, go back to the InforESS Home page, click the plus sign (+) next to Benefits in the left hand menu bar and select “Benefits Enrollment”.



Employee Benefit Open Enrollment begins October 24th and will close at 6pm on November 13th.

It is important to note that this is an “active” Enrollment, which means you must enroll or your coverage will end.

Open Enrollment is your annual opportunity to review, enroll in or make changes to your benefits, as well as add or drop coverage for eligible dependents (changes effective 1/1/2024). Employees who are .5 FTE or greater are eligible.

Review the Open Enrollment Presentation and Benefit Guide on InforESS under the Benefit Information section for important information regarding plan design changes for the new year.

REACH Employee Wellness:

- You will save \$780 on health insurance premiums by completing Level 1
- Save another \$520 on your spouse’s premiums if they participate as well
- Earn up to \$520 in Wellness Credit by completing all levels of REACH.

**If you or your spouse did not complete Level 1, you will see additional premiums (\$30 for employee / \$20 for spouse) each pay period.*

Spend your 2023 Flex Spending Account (FSA) funds before March 15, 2024

- You have until March 15, 2024 to incur eligible expenses for the 2023 year. You have until March 30, 2024 to submit those claims otherwise any remaining 2023 FSA account balance will be forfeited.
- Use your Optum Bank FSA Debit card to spend those remaining amounts.

What's new for 2024...

Be sure to watch the Open Enrollment Benefit Presentation. This presentation and much more is available to review on InforESS under "Benefit Information"

Once you have reviewed the presentation and materials, if you have questions or need help enrolling, the HR Benefits Team is here to help...

Schedule an individual meeting by clicking one of the links below:

In-person meeting: <https://calendly.com/employee-benefit/employee-benefit-open-enrollment>

Phone meeting: <https://calendly.com/employee-benefit/employee-benefit-review>

Email your questions to HR-Benefits@rhc.net

Call us at Ext. 37270

Another option is to attend a virtual meeting:

Mon, 10/23, 9:00 am

Thurs, 11/2, Noon

Tues, 11/7, 6:00 pm

Spouses are welcome to join

To attend the virtual meetings go to:

<https://www.gotomeet.me/lclarkson1>

You can also dial in using your phone.

[\(872\) 240-3311](tel:(872)240-3311)

Access Code: 632-898-317

Open House - Cafeteria Boardroom
November 1st from 9am to 5pm

Night Shift Coffee Break

November 3rd from 9pm to 1am
first floor hall by the A elevators

Virtual Benefit & Wellness Fair

Watch for daily emails during open enrollment that will feature a different benefit vendor each day and their raffle item, such as gift cards, Yeti's, FitBit, designer sunglasses, one months dues paid at Riverside's Health Fitness Center, and more!

In order to be entered into the featured prize drawing, review the daily email attachments and answer a quick question.

To be entered for the Goodie Bag drawing, simply submit your enrollment... the earlier you enroll, the more chances you have to win!

Start enrolling October 24th and the final drawing will be November 10th